

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm in Escrick & Deighton Club on MONDAY 3rd February 2020.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.
Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.
Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
Contact: Chair – Richard Rowson, chair@escrick.org;
Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 20023: **Welcome: Chair to welcome Councillors and members of public to the meeting**
- 20024: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 20025: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 20026: **Riccall and District Resilience Group:** To present information to councillors on working together on a community emergency plan.
- 20027: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting:
- a. Concern raised by a resident that the 415 bus has on two occasions left passengers behind at the bus stop.
- 20028: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 20029: **District and County Councillor updates: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
- 20030: **Minutes:** To resolve whether to accept the minutes of the last meeting ordinary meeting and the Finance and Admin Committee meeting held on 6th January 2020.

Planning

- 20031: **Planning, new applications:** To resolve comments on the following applications (see background papers from Planning Working Group):

- a. 2019/1353/HPA: 14 Dower Park, Escrick. Proposed single storey extension. Comments by 7 February 2020.

20032: **Planning determinations: To note determinations made since last meeting.**

- a. 2019/0575/FUL: 2 Carr Lane, Escrick. Proposed demolition of existing extension and conservatory and erection of detached building. Permitted.
- b. 2019/1009/TPO: Wild Acre, 19 Wenlock Drive, Escrick. Proposed reduction of limb over highway by 3.6-4 meters to 1 No Oak (T7) covered by TPO 1/1993. Permitted.
- c. 2019/1209/HPA: York House, 1 Dower Park, Escrick. Proposed erection of first floor side and single storey extension, alterations to fenestration and adjustment of vehicular access. Permitted.
- d. 2019/1257/HPA: Narbeth, 10 Carr Lane, Escrick. Proposed erection of double storey side extension to existing detached house, with works to replace and relocate existing front porch to front elevation, and alter existing windows, with single storey extension to rear of property forming new kitchen dining room. Permitted.
- e. 2019/1013/ADV: Bell Farm, Riccall Road, Escrick. Advertisement consent for 15 No signs on fence, 4 banner signs and 2 No raised signs. Permitted.
- f. 2018/0577/LBC: Queen Margaret's School, Escrick Park Gardens, Escrick. Listed building consent for proposed reroofing of Scarborough House and associated works. Permitted.
- g. 2019/1288/TCA: Toorak, 16 Carr Lane, Escrick. Application to remove 1no. conifer (T1) within the conservation area. Permitted.

20033: **Planning, ongoing:** To note any updates on the following and resolve any further actions:

- a. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site.
- b. NY/2018/0229/73: Variation to infill conditions at old brick works quarry.
- c. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine.
- d. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close.
- e. NY/2019/0136/ENV: Land adjacent to Escrick Business Park

20034: **Planning, Neighbourhood Plan:** A first review on the Selby Local Plan; summary of key points; and to resolve PC response.

20035: **Planning, Neighbourhood Plan:** To receive an update from Cllr Rees and resolve any further actions. Consider and agree initial draft of the site selection criteria.

Highways

20036: **Highways:** County Cllr Musgrave/Chair to provide an update on the A19/Skipwith Road traffic light scheme, and to resolve any further actions.

20037: **Highways:** Chair to provide an update on the Skipwith Road vehicle activated speed sign scheme, and to resolve any further actions.

- a. Consider implications of relocating the existing VAS sign and costs.
- b. Consider contracting NYCC Highways to conduct a 7 day tube survey at a cost of £110+VAT and agree location.

20038: **Ongoing highways issues:**

- a. Update on highways issues raised following the December meeting (listed below) and agree any further actions.
 - i. Surface water flooding;

- ii. No vehicles/no entry signage for Carrs Meadow footpath;
 - iii. Badly worn H bar marking at Main St/Carr Lane junction;
 - iv. Overgrown foliage on A19;
 - v. Foliage in visibility splay at Carr Lane / Skipwith Road junction.
- b. Consider issue raised regarding the old Glade Road junction near Glade Farm and resolve any further actions.

20039: **Dropped kerb request:**

- a. Consider making a request to NYCC for additional dropped kerbs in the village. NYCC are currently work a two year rolling programme for this type of improvement. The allocation for 2020 has already been approved, therefore your request would be put forward for 2021.

Maintenance

20040: **Maintenance issues:**

- a. To receive an update from Cllr Reader and Cllr Moran.
- b. To resolve any further action.

Finance and Governance

20041: **Finance report (RFO):**

- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£11,424.80	£24350.58
ii.	Payments made since last meeting		
	S Look (Clerk's December salary)	-£	
	S Smowton- laptop support	-£60	
	Autela Payroll Oct-Dec 2019	-£47.08	
	Clerks expenses	-£191.94	
iii.	Payments made since last meeting under clerks delegated powers:	Nil	Nil
iv.	Receipts:		
	NYCC Grass cutting refund	£315.77	
	Savings account interest	£16.23	
v.	Account balances as at 27 Jan 2020:	£10770.10	£24682.58
vi.	Uncleared cheques:		
	CH Guest (October salary)	-£365.20	

- b. Routine payments to be made:

vii.	S Look (Clerk's January salary)	-£	-
viii.	Escrick Park – Escrick Playing Field Rent	-£10.00	
ix.	Ark facilities Ltd - Annual grass cutting	-£3864.00	

- c. Purchases / exceptional payments to be approved and made:

x.	TWM Traffic Control Systems Ltd	-£4152.30	
xi.	Clerks expenses	-£93.60	
xii.	J Massey – Leaf/moss clearing	-£50.00	

xiii.	R Rowson – ‘no motor vehicles’ sign for Carrs Meadow	-£39.60
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- d. To note the following liabilities have been incurred but invoices not yet received:
- i. Annual street lighting electricity 2018/19 (NYCC).

20042: **Policy and governance:**

- a. To consider approval of Discipline policy.
- b. To consider approval of Grievance policy.
- c. To consider approval of Complaints Procedure.

Other items

20043: **Correspondence received:**

- a. YLCA Branch meeting. 12th February 2020. Clerk to attend.
- b. Recycling and refuse collection update. Consider further action regarding the changes to the collection cycle.
- c. To consider approval of Escrick 10K organising committee holding the 10k event on Sunday 16th August 2020.

20044: **Councillor vacancies:**

- a. Councillors to resolve co-option of new councillor.
- b. Acceptance of Office and Register of interest form to be completed if co-opted.

20045: **Items for the next meeting**

- a. To note any items for the agenda of the next Parish Council meeting.
- b. To confirm the next ordinary meeting of the Parish Council is to be held on Monday 2nd March 2020.

Part 2

20046: **Confidential business:** To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

20047: **War memorial bus shelter:**

- a. To discuss and resolve any further actions.

Signed: Sally Look

Clerk, Escrick Parish Council

Date: 29th January 2020